***Important:***

*Please note that this letter should be personalised depending on your situation, namely the fields highlighted in yellow. Don’t forget to delete our comments in* ***grey*** *and this note.*

Mr/Ms

Your name

Your address

**Registered letter**

Address of the responsible arbitration authority

Place, date

**Appealing a rent increase/tenancy agreement amendment, Art. 270a CO** *(details of the rental property)*

Dear Sir/Madam

I/we appeal the rent increase/tenancy agreement amendment by my/our landlord dated (specify date of notice of increase) as wrongful. Please note that further applications are reserved. All of the associated costs and compensation shall be borne by the landlord.

*(If you have realised during the review that you have benefited from a reduction due to a lower reference rate, please can also insert this sentence):*

At the same time, I/we request that the rent be reduced accordingly due to previous mortgage rate reductions.

*(Details of the landlord/owner with address and telephone number if applicable. Also check who is named in the tenancy agreement and, if necessary, ask the land registry):*

Management/ownership (address and telephone number)

I/we kindly ask you to summon me/us to the arbitration hearing.

Yours sincerely

Name and signature

*(Signature of all tenants according to the tenancy agreement as well as all spouses and registered partners, even if they have not signed the tenancy agreement).*

Enclosures:

- Copy of the tenancy agreement

- Last notification of an increase/change in the rent; if applicable, last tenancy agreement amendment

- Current rent increase notice/tenancy agreement amendment

*(Note: After filing the claim, we recommend that you seek advice from your legal protection insurance).*